



JOB OPPORTUNITY

Organisation: NUDIPU

Vacancies: 1

Deadline: June 27, 2016

Position: Programme Manager Economic Empowerment

Location: Kampala

Report to: Head of Programmes

The National Union of Disabled Persons of Uganda (NUDIPU) an umbrella organization promoting the rights of Persons with disabilities in Uganda with the vision of having 'Dignity for every person with disability'. We exist to advocate for the rights of PWDs in a unified voice for improved livelihoods. NUDIPU, therefore, is seeking to recruit competent and energetic Ugandan at the level of **Programme Manager**.

Specific tasks and responsibilities:

The successful candidates will among other tasks ensure;

- **Program Implementation:** Build capacity of staff, promote media campaigns, generate data on the capacities of PWDs to initiate and implement profitable economic activities, coordinate lobby activities while building strong partnerships among disability fraternity, Government, CSOs and development partners.
- **Human Resource Management:** Support in review of existing human resource policies and plans of NUDIPU, agreeing on work plans with Program Officers, providing support and supervision to and participation in the selection, recruitment and induction of staff and volunteers as required. Provide leadership and support to volunteers and students on industrial training.
- **Organizational Management:** Participate in organizational planning including the setting of activity and financial targets, development and review of internal policies and organizational structure in liaison with other Program Managers and Units in NUDIPU to improve program effectiveness and coherence.
- Participate in fund raising initiatives including proposal writing/review and donor lobbying
- Provide periodic updates on the program to NUDIPU Management, Board of Directors and funding partners for strategic decision making.
- Coordinate the Monitoring, Evaluation and Reporting of program

- Ensure that resources for program work are properly deployed and utilized
- Carry-out General Administration
- Lobby for changes in legislation, plans, policies and service delivery to facilitate the economic empowerment of PWDs
- Coordinate research on Disability and Economic Empowerment
- Build the Capacity of NUDIPU members on IGAs and Resource Mobilization, among others duties

Qualifications required:

- A Bachelor's degree in Social Sciences or Social Works and Social Administration or Community Adult Education or Development Studies and or any other related humanities. A relevant master's degree is an added advantage.
- The Ideal candidate should have a minimum of 3 years experience in working with membership organizations, preferably at Management level and has good understanding of development dynamics.

Skills and Competencies required:

- Good analytical and report writing skills
- Good communication skills both written and oral
- Ability to work under minimum supervision
- Demonstrate ability to build teams
- Must be computer literate in the following packages; Database, Power Point, Excel and Ms Word
- Knowledge and experience of working with local communities and PWDs
- Fundraising skills

How to apply:

Interested candidates should submit their cover letters, copies of academic transcripts and resumes with character and professional referees to the "Executive Director", not later than Monday 27th, June 2016 by 5:00pm; EITHER by post to:

NUDIPU,

P.O.BOX 8567, Kampala

OR: Physically at; NUDIPU Offices on Plot 530,

Bukoto-Kisaasi Road, Tel: 0414 540179 or

Email: Info@nudipu.org

Applicants are advised to clearly mark the application envelopes by indicating the position applied for. **Qualified Persons with Disabilities** are encouraged to apply. Only shortlisted candidates will be contacted.

Note: "NUDIPU is an equal opportunity employer"